



Mount Petrie Bowmen Inc

ABN 98 134 918 412

Independent Paid Coaching Policy

Purpose

The purpose of this policy is to –

- establish the conditions under which members of Mount Petrie Bowmen (MPB) may receive paid coaching on Club grounds, outside the volunteer coaching opportunities provided by the Club;
- protect all parties to an agreement., ie, MPB, Independent Paid Coach (IPC) and students; and
- ensure that, as a result of paid coaching activities, there will be no impact on the rights of MPB members to use the facility

The Following Conditions Will Apply

- an agreement will be signed between the MPB Committee and IPC and reviewed on an annual basis, or at the discretion of the MPB Committee
- an IPC must present –
 - evidence of a current Archery Australia (AA) Club Coach level qualification. or higher
 - a current certificate of insurance providing public liability insurance to \$10,000,00.00
 - a current Working with Children Business Blue Card
 - Safe Work Practices_and Risk Assessment documents that comply with the IPC's obligations under the Work Health and Safety Act 2011
 - a documented grievance procedure between the IPC and students that outlines the steps that may be taken by students in the event of a dispute between a student and the IPC
 - a written undertaking that all students will be advised that they may request copies of the above documents

The above documents will be reviewed for currency on an annual basis. It is the responsibility of the IPC to provide copies of renewed or varied documents as and when they are issued during the period of an agreement.

- an IPC must be a financial member of MPB
- all students must be financial members of MPB
- a requested usage timetable will be submitted by the IPC, with the number and location of the outdoor lanes to be used agreed by both parties, at the discretion of the MPB Committee. The scheduled requirements of the Club shooting calendar will take priority
- the outdoor range will be available for paid coaching from Sunday to Friday during daylight hours, subject to the Club shooting calendar.

- the indoor hall will be available on Friday evenings at a hire fee of \$50.00. This hire fee does not include the use of the indoor target butts or any other MPB archery equipment
- all equipment/resources used will be provided by the IPC and students
- an IPC will provide full time supervision to students during a coaching session and will not delegate supervision of students to another person unless that person fulfills all requirements of the agreement., ie, holds an AA Club Coach level qualification or higher, a Business Blue Card and certificate of insurance as specified
- all IPC's must co-operate amongst themselves and the AA High Performance squad, when present. Any dispute must be referred to the MPB Committee immediately for determination
- the granting of permission to undertake paid coaching on the grounds of MPB is at the sole discretion of the MPB Committee
- the number of IPC's operating at the MPB facility will be at the sole discretion of the MPB Committee.

This policy was approved by the Management Committee of Mount Petrie Bowmen Inc. on 15 August 2016. It will be reviewed annually, or at the discretion of the MPB Committee.